**UNIT 28: WORK AND BUSINESS**

**TOPIC VOCABULARY IN CONTRAST**

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| **WORDS** | **ENGLISH MEANING** | **EXAMPLE** | **VIETNAMESE MEANING** |
| 1. Employer /ɪmˈplɔɪə(r)/ | a person or company that pays people to work for them | They're very good employers | (n) ông chủ |
| 2. Employee /ɪmˈplɔɪiː/ | a person who is paid to work for somebody | The firm has over 500 employees. | (n) nhân viên, người làm thuê |
| 3. Staff  /stɑːf/ | all the workers employed in an organization considered as a group | The hospital staff cared for me so well. | (n) nhân viên |
| 4. Job  /dʒɒb/ | work for which you receive regular payment | He's trying to get a job. | (n) Nghề nghiệp |
| 5. Work  /wɜːk/ | the job that a person does especially in order to earn money | He started work as a security guard. | công việc |
| 6. Career /kəˈrɪə(r)/ | the series of jobs that a person has in a particular area of work, usually involving more responsibility as time passes | She has been concentrating on her career. | (n) sự nghiệp |
| 7. Earn  /ɜːn/ | to get money for work that you do | She must earn a fortune (= earn a lot of money). | (v) kiếm được |
| 8. Win  /wɪn/ | to achieve or get something that you want, especially by your own efforts | They are trying to win support for their proposals. | (v) nhận được |
| 9. Gain  /ɡeɪn/ | to obtain or win something, especially something that you need or want | The party gained over 50 per cent of the vote. | (v) đạt được |
| 10. Raise /reɪz/ | to lift or move something to a higher level | He raised a hand in greeting. | (v)tăng, giơ, nâng lên (ngoại động từ) |
| 11. Rise  /raɪz/ | to come or go upwards; to reach a higher level or position | The river has risen by several metres. | (v) gia tăng (nội động từ) |
| 12. Wage(s) /weɪdʒ/ | ​a regular amount of money that you earn, usually every week or every month, for work or services | Workers in these stores earn a good wage. | (n) lương  (tuần, tháng) |
| 13. Salary /ˈsæləri/ | money that employees receive for doing their job, especially professional employees or people working in an office, usually paid every month | The average monthly salary for an unskilled worker is $550. | (n) lương tháng |
| 14. Pay  /peɪ/ | to give somebody money for work, goods, services, etc. | You have to pay extra for a single room. | (n) tiền lương, tiền được nhận |
| 15. Commute /kəˈmjuːt/ | to travel regularly by bus, train, car, etc. between your place of work and your home | She commutes from Oxford to London every day. | (v) đi lại , di chuyển từ nhà đến chổ làm |
| 16. Deliver /dɪˈlɪvə(r)/ | o take goods, letters, etc. to the person or people they have been sent to | I get my food delivered from the supermarket to save time. | (v) giao hàng |
| 17. Retire /rɪˈtaɪə(r)/ | to leave your job and stop working, especially because you have reached a particular age or because you are ill; to tell somebody they must stop doing their job | He is retiring next year after 30 years with the company. | (v) nghỉ hưu |
| 18. Resign /rɪˈzaɪn/ | to officially tell somebody that you are leaving your job, an organization, etc. | He resigned as manager after eight years. | (v) từ chức |
| 19. Fire /ˈfaɪə(r)/ | to force somebody to leave their job | We had to fire him for dishonesty. | (v) sa thải |
| 20. Sack /sæk/ | to dismiss somebody from a job | She was sacked for refusing to work on Sundays. | (v) sa thải |
| 21. Make redundant /meɪk rɪˈdʌndənt/ | to dismiss (a person who is no longer needed) from a job | My company will increase its costs by 7.8% and make redundant two members of staff | (v) sa thải ( do công ty đóng cửa, thu nhỏ hoạt động) |
| 22. Overtime /ˈəʊvətaɪm/ | ​time that you spend working at your job after you have worked the normal hours | The union announced a ban on overtime. | (n) quá giờ |
| 23. Promotion /prəˈməʊʃn/ | a move to a more important job or rank in a company or an organization | The new job is a promotion for him. | (n) thăng chức |
| 24. Pension /ˈpenʃn/ | an amount of money paid regularly by a government or company to somebody who has retired from work | The party promised to increase the basic state pension by £15 a week. | (n) lương hưu |
| 25. Company /ˈkʌmpəni/ | a business organization that makes money by producing or selling goods or services | It is the world's largest software company. | (n) công ty |
| 26. Firm /fɜːm/ | a business or company | They hired an engineering firm to produce a model of their device. | công ty, doanh nghiệp |
| 27. Business /ˈbɪznəs/ | the activity of making, buying, selling or supplying goods or services for money | It's been a pleasure to do business with you. | (n) Kinh doanh |
| 28. Union /ˈjuːniən/ | an organization of workers, usually in a particular industry, that exists to protect their interests, improve conditions of work, etc. | Teachers' unions in England are demanding the same improvements as in Scotland. | liên đoàn |
| 29. Charity /ˈtʃærəti/ | an organization for helping people in need | Many charities sent money to help the victims of the famine. | từ thiện |

**PHRASAL VERBS**

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| **1. Back out** | decide not to do sth you agreed to do | He lost confidence and backed out of the deal at the last minute. | không giữ đúng hẹn, nuốt lời |
| **2. Bring out** | produce and start to sell a new product | The band have just brought out their second album. | tung ra sản phẩm |
| **3. Close down** | stop operating (for companies) | All the steelworks around here were closed down in the 1980s. | đóng cửa, ngừng kinh doanh |
| **4. See through (to)** | continue (or help to continue) to the end of sth unpleasant of difficult | She's determined to see the job through. | tiếp tục đến cuối cùng điều gì không dễ chịu/ khó khăn |
| **5. See to** | deal with | Will you see to the arrangements for the next meeting? | giải quyết, đối phó |
| **6. Set to** | start doing sth in a determined or enthusiastic way | Buehrle is set to make his ninth straight opening-day start, a franchise record. | bắt đầu làm gì 1 cách quyết tâm, nhiệt tình |
| **7. Set out** | start working on sth in order to achieve an aim | She set out to break the world record. | bắt đầu làm gì để đạt mục tiêu |
| **8. Set up** | start (a business, organisation, etc) | She took out a bank loan and set up on her own. | thành lập (công ty...) |
| **9. Slow down** | decrease speed | Slow down! You’re driving too fast. | giảm tốc độ |
| **10. Speed up** | increase speed | You see drivers speeding up when they should be slowing down. | tăng tốc |
| **11. Stand in for** | do sb’s job for them while they are not available | They can't replace Office in every office but can stand in for it in many homes | làm thay việc cho ai |
| **12. Take on** | start to employ; accept (work or responsibility) | She was taken on as a trainee. | thuê, mướn |
| **13. Take over** | take control of (a business, etc) | CBS Records was taken over by Sony. | đảm nhận , đảm nhiệm công ty, doanh nghiệp |
| **14. Turn down** | not accept (an offer, request, etc) | Why did she turn down your invitation? | từ chối |

**PHRASES AND COLLOCATIONS**

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| **Agreement** | 1. come to/ reach (an) agreement (on/about sth) | these setbacks made most confederates much more eager to come to reach an agreement with the royalists and negotiations were re-opened | đi đến sự thoả thuận cái gì |
| 2. in agreement (on/about/with) sth | not least because life will be better if both are in agreement on the subject. | đồng ý về/ với cái gì |
| **Arrangement** | 3. make an arrangement (with/for sb) (to do) | we are calling on our brothers in somalia to sit down and make an arrangement to bring peace to somalia. | sắp xếp với/ cho ai làm gì |
| 4. have an arrangement (with sb) (to do) | now they have an arrangement to change the routes while the tournament is on. | có 1 sự sắp xếp với ai làm gì |
| **Business** | 5. do business (with sb) | we do business with every national structured cabling contractor in the country. | kinh doanh với ai |
| 6. in business | the plan includes a lottery to determine which pot shops could stay in business. | Vận hanh, đi vào kinh doanh |
| 7. go somewhere on business | i once had to go to lyon on business with a colleague from the paris office. | đi đâu đó công tác |
| 8. business trip | he was trying to make a business trip to manhattan after his train was canceled | chuyến công tác |
| 9. small business | as a scentsy consultant, one becomes the owner of his or her own small business. | kinh doanh nhỏ |
| 10. big business | for too long, government has been the voice of big business, not small business. | kinh doanh lớn |
| **Complaint** | 11. have/make a complaint (about sth) (to sb) | i hope you also make a complaint to atos itself. | phàn nàn với ai về điều gì |
| 12. letter of complaint ( to sb) (about sth) | the wikimedia foundation has had a letter of complaint about the comments above. | 1 lá thư phàn nàn với ai về điều gì |
| **Day** | 13. have/take/get a day off | the rangers get a day off before three road games against the chicago white sox. | có 1 ngày nghỉ |
| 14. day job | many actors have day jobs too. | công việc chính |
| 15. day trip | do you fancy coming on a day trip to bath next saturday? | chuyến đi trong ngày |
| 16. day by day | we are getting healthier day by day and losing weight and thinking more clearly. | ngày qua ngày |
| 17. the other/next day | i knew that the next day i would remember everything that happened at the party. | gần đây/ ngày sau đó |
| **Decision** | 18. make/take a decision (to do sth) | i should be allowed to make a decision to stay home and not be picked on for it | quyết định làm gì |
| 19. come to/reach/make a decision (about sth) | i had a meeting with him when i was trying to make a decision about free agency. | đi đến quyết định |
| **Duty** | 20. do one’s duty | when i was 18, i thought i'd do my duty and go to the army. | làm nhiệm vụ |
| 21. a sense of duty | i doubt he really wanted it but did it partly from a sense of duty and loyalty. | trách nhiệm, nhiệm vụ |
| 22. on/off duty | cole says the off-duty officer stayed at the scene and called emergency workers. | đang/hết trực/nhiệm vụ |
| 23. have a duty to sb/to do | they might be the last surviving humans and have a duty to repopulate the world. | có nhiệm vụ cho ai/ để làm gì |
| **Effort** | 24. make an effort ( to do) | you want more for your labors than you are willing to make an effort to produce. | nỗ lực làm gì |
| 25. put effort into sth/doing | hey put an effort into getting something done, and they see how to make change. | dành nhiều nỗ lực vào việc gì |
| **Experience** | 26. have an experience | i do not have an experience to share, but i hope everyone will keep this in mind. | có kinh nghiệm |
| 27. have/gain/get experience in/of sth/doing | all campers get experience in swimming, boating, fishing, hiking, crafts and high-ropes courses. | có kinh nghiệm/ đạt được kinh nghiệm trong việc gì |
| 28. experienced in/at sth/doing | they are probably being experienced at different levels, but it still feels odd. | có nhiều kinh nghiệm |
| **Hold** | 29. put/keep sb on hold | so college basketball does not appear to need lew alcindor to keep its hold on this month. | hoãn, chờ |
| 30. hold on (to sth) | You should hold on to her, she's too good to lose to a competitor. | Tiếp tục tin vào cái gì |
| 31. hold sth | my suggestion is that let people hold meeting and decide what they want africa centre to be | tổ chức |
| **Interest** | 32. have/take/express an interest in sth/doing | plus, teachers understandably like students who express an interest in learning. | thích thú trong việc gì |
| 33. in your interest to do | it is in your best interest to keep a sharp eye on mutually held resources now. | có lợi cho ai để làm gì |
| 34. earn/get/pay interest | companies that win such flexibility typically have to pay higher interest rates. | kiếm được/ trả lãi suất |
| **Interview** | 35. have/go to/attend an interview | they will then have to attend an interview to confirm the details in their application. | có, dự, đi đến 1 buổi phỏng vấn |
| 36. job interview | his reminds me of the day i first visited plymouth in 2004 for a job interview. | phỏng vấn công việc |
| **Job** | 37. do a job | i'm here to do a job, i'm confident and i know i have what it takes to beat him | làm 1 công việc |
| 38. have a job (to do) | please leave those people alone as they have a job to do until the race is over. | có 1 công việc để làm |
| 39. apply for a job | you'd apply for a job and if you were good, you'd get a boat and be the captain. | xin việc |
| 40. take/get a job | a person should get a job based on what they can do not the color of their skin. | nhận việc |
| 41. in a job | their young pitching could give sabean new life in a job he has held since 1996. | trong 1 công việc |
| **Work** | 42. do some work | very day, a large variety of people from many fields sign on and do some work. | làm việc |
| 43. have work to do | then realize that you still have work to do about security. | có việc để làm |
| 44. go to work | a day later rex drove to richmond and convinced kidd he was ready to go to work. | đi làm việc |
| 45. at work | the easiest way to keep your energy up at work is to eat regularly and eat well. | đang làm việc, tại nơi làm |
| 46. work hard | i work hard to ensure that there are no unnecessary delays in cases being heard. | làm việc chăm chỉ |
| 47. out of work | people who went out of work in the crisis have taken a while to find jobs again. | thất nghiệp |
| 48. place of work | the salaries of pharmacists varied significantly depending on the place of work. | nơi làm việc |

**WORD PATTERNS**

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| 1. absent from sth | Buffardi, who has been largely absent from the public eye, was sporting a beard. | vắng mặt |
| 2. apply for sth | California companies could apply for grants and loans to retool their factories. | xin cái gì |
| 3. apply in writing | In London for example, prospective visitors to the British museum had to apply in writing for admission. | vận dụng vào việc viết lách |
| 4. attach sth to sth | Another idea is to attach knives to the front of a truck and drive into a crowd. | đính kèm, liên quan đến |
| 5. attached to sth | Russell clearly was attached to the excessive natures of this intertwined group. | kết nối, thích |
| 6. begin doing/ to do/ sth | At 13, your child can begin to do her own laundry and help prepare family meals. | bắt đầu làm gì |
| 7. begin by doing | Canale said she hopes to begin by training 450 counselors in the next two years. | bắt đầu bằng cách làm gì |
| 8. depend on sth/sb | You can't depend on a government regulation or a grant or a subsidy to help you. | phụ thuộc vào |
| 9. experienced in/at sth/doing | Zoo officials said he is well-trained and highly experienced in handling tigers. | có kinh nghiệm trong lĩnh vực nào đó |
| 10. good for sb (to do sth) | I thought it would be good for me to say it, but everything is worst with me now. | tốt cho ai làm gì |
| 11. good at sth/doing | He's good at the specialty, and a team might just grab him in the seventh round. | giỏi về cái gì |
| 12. good to sb | And he has a good nature, although nature has not been particularly good to him. | tử tế, sẵn sàng giúp đỡ ai |
| 13. qualify as/in sth | Slot machines are operated by the Delaware Lottery and thus qualify as lotteries. | đủ trình độ chuyên môn như là/ trong cái gì |
| 14. responsible for sth/doing | We're each responsible for taking charge and making things happen for ourselves. | chịu trách nhiệm |
| 15. specialise in sth/doing | Suma specialise in vegetarian, Fairtrade, organic, ethical and natural products | chuyên môn về cái gì |
| 16. train to do | Most of us can tell when an athlete puts in an honest day's work and how hard he must train to do so. | huấn luyện để làm gì |
| 17. work as/at/in sth | We are looking for interesting people of all ages who live and work in the town. | làm việc như là/tại đâu/ở đâu |
| 18. work for sb | She is an attorney and signed a contract to do per diem work for a local lawyer. | làm việc cho ai |

**WORD FORMATION**

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| 19. add | /æd/ | (v) cộng vào/thêm vào |
| 20. added | /ˈædɪd/ | được cộng, thêm vào |
| 21. addition | /əˈdɪʃn/ | (n) sự thêm vào, phép cộng |
| 22. additional  additionally | /əˈdɪʃənl/  /əˈdɪʃənəli/ | (adj) thêm/bổ sung  (adv) thêm/bổ sung |
| 23. apply | /əˈplaɪ/ | (v) nộp đơn xin việc |
| 24. applicable  inapplicable | /əˈplɪkəbl/  /ˌɪnəˈplɪkəbl/ | (adj) liên quan = relevant  (adj) không được sử dụng, vận dụng |
| 25. applied | /əˈplaɪd/ | (adj) được vận dụng, áp dụng |
| 26. applicant | /ˈæplɪkənt/ | (n) người xin việc |
| 27. application | /ˌæplɪˈkeɪʃn/ | (n) đơn xin việc |
| 28. commerce | /ˈkɒmɜːs/ | (n) thương mại, sự buôn bán |
| 29. commercial  commercially | /kəˈmɜːʃl/  /kəˈmɜːʃəli/ | (adj) thương mại, mua bán  (adv) thương mại, mua bán |
| 30. dedicate | /ˈdedɪkeɪt/ | (v) cống hiến |
| 31. dedicated | /ˈdedɪkeɪtɪd/ | (adj) tận tụy, cống hiến |
| 32. dedication | /ˌdedɪˈkeɪʃn/ | (n) sự tận tụy, sự cống hiến |
| 33. effect | /ɪˈfekt/ | (n) sự ảnh hưởng |
| 34. effective  effectively  ineffective  ineffectively | /ɪˈfektɪv/  /ɪˈfektɪvli/  /ˌɪnɪˈfektɪv/  /ˌɪnɪˈfektɪvli/ | (adj) hữu hiệu  (adv) hữu hiệu  (adj) không hữu hiệu  (adv) không hữu hiệu |
| 35. employ | /ɪmˈplɔɪ/ | (v) thuê/tuyển dụng |
| 36. unemployed  employed | /ˌʌnɪmˈplɔɪd/  /ɪmˈplɔɪ/ | (adj) thất nghiệp  (adj) có việc làm |
| 37. employable  unemployable | /ɪmˈplɔɪəbl/  /ˌʌnɪmˈplɔɪəbl/ | (adj) có đủ kĩ năng, trình độ chuyên môn  (adj) không có đủ kĩ năng, trình độ chuyên môn |
| 38. employment  unemployment | /ɪmˈplɔɪmənt/  /ˌʌnɪmˈplɔɪmənt/ | (n) công việc  (n) sự thất nghiệp |
| 39. employer | /ɪmˈplɔɪə(r)/ | (n) người thuê, chủ |
| 40. employee | /ɪmˈplɔɪiː/ | (n) người làm công, nhân viên |
| 41. help | /help/ | (v) giúp đỡ |
| 42. helpful  helpfully  unhelpful  unhelpfully | /ˈhelpfl/  /ˈhelpfəli/  /ʌnˈhelpfl/  /ʌnˈhelpfəli/ | (adj) có ích  (adv) có ích  (adj) không có ích  (adv) không có ích |
| 43. helpless  helplessly | /ˈhelpləs/  /ˈhelpləsli/ | (adj) vô vọng/bất lực  (adv) vô vọng/bất lực |
| 44. helping | /ˈhelpɪŋ/ | (n) khẩu phần ăn |
| 45. helper | /ˈhelpə(r)/ | (n) người giúp đỡ |
| 46. industry | /ˈɪndəstri/ | (n) ngành công nghiệp/sản xuất |
| 47. industrial industrially | /ɪnˈdʌstriəl/  /ɪnˈdʌstriəli/ | (adj) mang tính công nghiệp  (adv) một cách công nghiệp |
| 48. industrious industriously | /ɪnˈdʌstriəs/  /ɪnˈdʌstriəsli/ | (adj) cần cù, siêng năng  (adv) một cách cần cù, siêng năng |
| 49. machine | /məˈʃiːn/ | (n) máy móc, thiết bị |
| 50. machinery | /məˈʃiːnəri/ | (n) máy móc ( nói chung) |
| 51. manage | /ˈmænɪdʒ/ | (v) quản lí |
| 52. managing | /ˈmænɪʤɪŋ/ | quản lí |
| 53. management | /ˈmænɪdʒmənt/ | (n) sự quản lí |
| 54. manager | /ˈmænɪdʒə(r)/ | (n) người quản lí |
| 55. meet | /miːt/ | (v) gặp gỡ, đón |
| 56. met | /met/ | (v2) gặp gỡ, đón |
| 57. meeting | /ˈmiːtɪŋ/ | (n) buổi họp, buổi gặp mặt |
| 58. profession | /prəˈfeʃn/ | (n) nghề nghiệp |
| 59. professional  professionally  unprofessional  unprofessionally | /prəˈfeʃənl/  /prəˈfeʃənəli/  /ˌʌnprəˈfeʃənl/  /ˌʌnprəˈfeʃənəli/ | (adj) chuyên nghiệp  (adv) chuyên nghiệp  (adj) không chuyên nghiệp  (adv) không chuyên nghiệp |
| 60. qualify | /ˈkwɒlɪfaɪ/ | (v) đủ phẩm chất, trình độ |
| 61. qualified  unqualified | /ˈkwɒlɪfaɪd/  /ˌʌnˈkwɒlɪfaɪd/ | (adj) đủ trình độ chuyên môn  (adj) không đủ trình độ chuyên môn |
| 62. qualifying | /ˈkwɒlɪfaɪɪŋ/ | (adj) đủ điều kiện |
| 63. qualification | /ˌkwɒlɪfɪˈkeɪʃn/ | (n) trình độ chuyên môn |
| 64. responsible | /rɪˈspɒnsəbl/ | (adj) vô trách nhiệm |
| 65. irresponsible | /ˌɪrɪˈspɒnsəbl/ | (adj) vô trách nhiệm |
| 66. responsibly  irresponsibly | /rɪˈspɒnsəbli/  /ˌɪrɪˈspɒnsəbli/ | (adv) một trách đầy trách nhiệm  (adv) một cách vô trách nhiệm |
| 67. responsibility  irresponsibility | /rɪˌspɒnsəˈbɪləti/  /ˌɪrɪˌspɒnsəˈbɪləti/ | (n) có trách nhiệm  (n) vô trách nhiệm |
| 68. supervise | /ˈsuːpəvaɪz/ | (v) giám sát |
| 69. supervision | /ˌsuːpəˈvɪʒn/ | (n) sự giám sát |
| 70. supervisor | /ˈsuːpəvaɪzə(r)/ | (n) người giám sát |
| 71. work | /wɜːk/ | (v) làm việc  (n) công việc |
| 72. working | /ˈwɜːkɪŋ/ | (adj) có việc làm |
| 73. workable  unworkable | /ˈwɜːkəbl/  /ʌnˈwɜːkəbl/ | (adj) thực tế, hiệu quả  (adj) không hiệu quả |
| 74. worker | /ˈwɜːkə(r)/ | (n) công nhân |
| 75. works | /wɜːks/ | (n) tác phẩm |